



## REVISED FREQUENTLY ASKED QUESTIONS (FAQs)

1. Question: Can I register for SPORTT's Pre-Qualification 2020 exercise on-line?  
Answer: Yes, the guidelines for online Pre-Qualification registration are on SPORTT's website.
2. Question: Can I register for more than one category and sub-category?  
Answer: Yes, applicants must however purchase a separate package for each sub-category for which Pre-Qualification is sought.
3. Question: What is the difference between a small and a medium contractor, service provider or supplier?  
Answer: Small contractors, service providers and suppliers can comfortably perform works up to a value of approximately TTD \$100,000.00. Medium contractors, service providers and suppliers can comfortably perform works up to a value of approximately TTD \$500,000.00.
4. Question: Can I view a Pre-Qualification package before I decide to purchase it?  
Answer: Yes, all Pre-Qualification documents are available for viewing, only at SPORTT's Head Office, situated at the National Aquatic Centre, Off Couva Main Road, Balmain, Couva.
5. Question: If I already applied for SPORTT's Pre-Qualification exercise in 2016 would I need to re-apply?  
Answer: Yes, all Contractors and Service Providers who applied for SPORTT Pre-Qualification in 2016 would be required to re-apply.
6. Question: How much does the Pre-Qualification Questionnaire cost?  
Answer: \$300.00 TTD
7. Question: When is the deadline for purchase of the Pre-Qualification package?  
Answer: The new deadline is Friday 20<sup>th</sup> November, 2020.
8. Question: When is the deadline for submission of the completed Pre-Qualification package?  
Answer: Friday 27<sup>th</sup> November 2020.
9. Question: What size of envelope should I use when submitting my documents?  
Answer: The size of the opening of the tender box is 12cm x 38cm and submission package must be able to pass through this opening.
10. Question: How long would the Pre-Qualification process take?  
Answer: The Secretary of the Tenders Committee will make a decision on prequalification within thirty (30) calendar days of receipt of a complete prequalification application. Any omitted information by applicants may delay the processing time.



11. Question: Who should be contacted with questions about the prequalification application?  
Answer: Questions about the Pre-Qualification Exercise can be emailed to the attention of The Secretary of Tenders Committee at [prequalification@sportt-tt.com](mailto:prequalification@sportt-tt.com)

12. Question: Will there be a Phase 2 of the prequalification exercise? When is it scheduled for?  
Answer: Yes, there will be a Phase 2 which is carded to commence Mid-November, 2020.

13. Question: What is meant by a category?  
Answer: A category refers to the type of good or service recognized by the SPORTT, for example: - General Services, Goods and Equipment or Consultancy Services.

For Phase 1 of this Prequalification Exercise, interested firms or individuals must select first a '**Category**' and then a '**Sub-Category**'.

*e.g. An individual or firm desirous doing electrical type work for SPORTT will select the following Category and Sub-Category:*

**Category:** General Services

**Sub-Category:** Electrician Services

14. Is everything listed under **GOODS AND EQUIPMENT** considered a category?

Answer: Everything listed under Goods & Equipment is considered a Sub-Category. You can choose to apply for more than one Sub-Category.

15. Question: Would all items under the Sub-Category attract a fee of \$300?

Answer: Yes, applicants must purchase a separate package for each sub-category at a cost of \$300.00.

16. Question: Apart from Manager's Cheques and Direct Deposits, will SPORTT accept Bank Transfers?

Answer: Yes, Bank Transfers could be made to SPORTT's Operating Account # 1413090 (First Citizens Bank) however, the payment would have to be verified before the Pre-Qualification Questionnaire and Sales Receipt can be issued to the applicant.

17. Question: Due to Covid-19 restrictions some applicants for certain statutory documentation e.g. NIS Compliance Certification may not receive these certificates before the submission deadline. Is there any allowance to be made for such?

Answer: Yes, once application is made, proof of application should be included in the Submission Package along with a letter from the individual or firm indicating that application was made, and the certification is forthcoming.