



## FREQUENTLY ASKED QUESTIONS (FAQs)

**REQUEST FOR PROPOSAL FOR THE PROVISION OF PLAYING FIELD MAINTENANCE SERVICES AT  
THE HASELY CRAWFORD STADIUM, LARRY GOMES STADIUM, ATO BOLDON STADIUM,  
MANNIE RAMJOHN STADIUM, SANGRE GRANDE SPORTS COMPLEX AND MORUGA  
MULTIPURPOSE YOUTH FACILITY (RFP ID # 005-FAC- 001- 042024)**

SporTT wishes to advise that the following responses do not preclude the Proponent from providing all requirements of this Request for Proposals.

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**1. ARE PROPONENTS REQUIRED TO SUBMIT A TENDER SECURITY BOND WITH THEIR**

**PROPOSALS?** A Tender Security Bond valued at Sixty Thousand Dollars (TTD \$60,000.00), is required for this RFP. No cheques will be accepted. Failure to submit the required original bond along with the proposal will result in disqualification.

**2. WHEN WILL THE RFP DOCUMENT BE AVAILABLE?**

Interested firms may request a copy of the RFP package via email at [tenders@sportt-tt.com](mailto:tenders@sportt-tt.com) from Tuesday April 9th, 2024.

**3. ARE PROPONENTS REQUIRED TO PURCHASE THE RFP PACKAGE?**

There will be no cost for electronic copies of this or any RFP package.



**4. CAN THE DETAILS OF RFP DOCUMENT BE REVIEWED BEFORE IT IS OFFICIALLY REQUESTED?**

Interested firms can view an excerpt of the Tender Document (Scope and Evaluation Criteria) on SporTT's website ([www.sportt-tt.com](http://www.sportt-tt.com)) only.

**5. ARE INTERESTED PARTIES REQUIRED TO REGISTER WITH THE OPR?**

All firms desirous of conducting business with SPORTT or any public body, must be registered on the OPR Procurement Depository. Guidance for registration can be found on the OPR website via <https://opr.tt.org/procurement-depository/>. Suitably qualified contractors must therefore register and apply for pre-qualification in the OPR's Procurement Depository for the following:

**Lines of Business Codes** for this Tender

**72102905 Exterior grounds maintenance & 95122302 Sports Ground**

**6. ARE THE SITE VISITS MANDATORY?**

Attending the site visits is mandatory.

**7. ARE THERE ANY ELIGIBILITY REQUIREMENTS FOR THIS TENDER?**

Eligibility requirements are as follows:

- a. Certificate of Incorporation, Valid VAT, NIS and BIR Certificates & Compliance Certificates, Annual Returns (As applicable)
- b. Completed Form of Tender
- c. Tender Security Bond
- d. Declaration and Commitment Form



**8. TO WHOM SHOULD QUESTIONS ABOUT THE RFP DOCUMENT BE ADDRESSED?**

Questions/queries concerning this tender are to be emailed to the attention of The Procurement Unit at [Tenders@sportt-tt.com](mailto:Tenders@sportt-tt.com) only.

**9. WHEN IS THE DEADLINE FOR SUBMISSION OF CONTRACTOR PROPOSALS?**

The Deadline Date for submissions is Thursday May 9<sup>th</sup>, 2024 by or before 2:00 p.m.