CAREER OPPORTUNITY

SporTT is seeking to recruit a suitably qualified individual for the following position:

FACILITIES MAINTENANCE MANAGER (ELECTRICAL)

JOB SUMMARY:

The incumbent will provide leadership and technical oversight for the maintenance and operation of SporTT's electrical infrastructure and equipment across assigned facilities. The role supports the Head of Facilities Management in strategic maintenance planning, project delivery, resource management and regulatory compliance, with the objective of ensuring safe, reliable and efficient facilities for athletes and patrons.

ROLES AND RESPONSIBILITIES:

- Plan, direct and monitor electrical maintenance and operational activities across SporTT facilities, including construction and renovation projects.
- Contribute to the development and standardisation of facilities management policies, procedures and practices.
- Support the preparation of annual budgets and projected operating costs for relevant facility infrastructure.
- Oversee repair and maintenance plans and develop and monitor relevant departmental key performance indicators (KPIs).
- Coordinate the work of technical personnel and ensure equipment is maintained in an efficient, timely and appropriate condition.
- Prepare and manage scopes of work, specifications, designs and drawings for assigned projects.
- Ensure relevant service-level agreements and third-party facility-use or rental agreements are in place.
- Manage the use of energy and utility resources and support data collection, monitoring and analysis for operational decision-making.
- Manage purchase requests for parts, equipment and services, and approve or verify invoices and procurement transactions in accordance with the Delegation of Authority (DoA) and applicable policies.
- Provide technical advice, troubleshooting support and practical solutions for breakdowns, incidents and operational issues.
- Coach, counsel, supervise and appraise staff; address performance and personnel matters and support conflict resolution.
- Promote compliance with health, safety, security and environmental requirements.

- Prepare reports on projects, budgets, maintenance contracts, utility consumption, KPIs and staff performance, and represent the Department at meetings or committees as required.
- Act for the Head of Facilities Management when appointed to do so.
- Perform related work as may be required by the job functions.

QUALIFICATIONS:

- Bachelor of Science (BSc) or Bachelor of Engineering (BEng) Degree in Electrical Engineering.
- A valid Driver's Permit.
- A Diploma or practical experience in AutoCAD or another relevant drafting programme is desirable.
- Knowledge or experience with Building Management Systems (BMS) and Computerized Maintenance
- Management Systems (CMMS) is desirable.
- Occupational Safety and Health (OSH) certification, Certified Facility Manager (CFM) credentials are desirable
- Project Management Professional (PMP) credential, membership of the Board of Engineering of Trinidad and Tobago (BOETT) and/or IFMA membership are desirable.

EXPERIENCE:

- At least five (5) years' experience managing or supervising an engineering team undertaking electrical works.
- Experience in Electrical Engineering and troubleshooting electronics and control systems and PLCs, including the use of electrical instrumentation such as multimeters, meggers voltage monitors, and earth-resistance testers etc.
- Experience reading and interpreting circuit diagrams and electrical schematics.
- Proficiency in Microsoft Office Suite.
- Project management experience; experience using CMMS and OSH training are assets.

KNOWLEDGE, SKILLS AND ABILITIES:

- Strong technical problem-solving, troubleshooting and decision-making skills.
- Ability to interpret electrical drawings, schematics, protocols and electronic controls systems.
- Knowledge of electrical energy management and sustainability
- Knowledge of health and safety requirements, including applicable OSH regulations.
- Ability to analyse information and data and contribute to operational and financial planning.
- Strong leadership, team management, communication and stakeholder engagement skills.
- Knowledge of local government regulations relating to buildings, utilities and personnel.

Candidates should demonstrate strong technical leadership, sound judgement and the ability to manage competing priorities, projects and resources. The role involves site inspections and may require working in proximity to high-voltage equipment, at heights, in noisy environments and in varying weather conditions.

Applications with full resumes should be addressed and sent to:

The Human Resource Department
The Sports Company of Trinidad and Tobago Limited
National Cycling Velodrome, Off Couva Main Road
Balmain, Couva
Trinidad and Tobago

recruitment@sportt-tt.com

Deadline for submission of applications: Friday 13th November 2026

Employment Type/Duration: Contract 6 months

Dated: 3rd November 2026